

ONLINE PROGRESS REPORT MANUAL (SUPERVISOR)

1. All user are required to login into GAMIS system username and password at the 'Login' tab



Home@UniMAP MYT 2015 Wed Dec 16 15:47:34

Pengenalan
 Latar belakang sistem (GAMIS-Graduate Academic Management Information System) GAMIS ataupun juga dikenali sebagai Graduate Academic Management Information System yang berasaskan web sepenuhnya telah dibangunkan pada tahun 2009 . GAMIS merupakan sistem yang akan merekodkan dan menyimpan semua maklumat pelajar pasca siswazah sepanjang pengajian mereka di UniMAP. GAMIS berfungsi sebagai medium bagi mengurus serta mentadbir data dalam menguruskan maklumat-maklumat berkaitan akademik seperti Kemasukan Pelajar, Pendaftaran Diri dan Pendaftaran Kursus Pelajar, Peperiksaan Pelajar dan Pengijazahan Pelajar. Di samping itu juga, sistem ini menjadi tulang belakang dalam penjaanan laporan-laporan eksekutif universiti.

Username: UniMAP e-mail
 Password: IC / Passport Number

- Objektif sistem**
- Memastikan semua maklumat pelajar dapat disepadukan dalam sebuah pangkalan data yang menyimpan maklumat keseluruhan pelajar dan dikongsi oleh Jabatan lain seperti Jabatan Bendahari, Perpustakaan, Hal Ehwal Pelajar dan Alumni dan Pusat pengajian; dan
 - Menyediakan maklumat pelajar bagi membantu perancangan pengambilan baru melalui maklumat yang tepat dan jitu.
 - Membantu Pusat Pengajian Siswazah mengurus dan mentadbir data dan maklumat berkaitan pelajar dan pengurusan akademik.
 - Mempercepatkan proses kerja Pusat Pengajian Siswazah
 - Melaksanakan pengendalian data dan maklumat pelajar dengan lebih sistematik.

Contact Us
Academic System Unit
 Information and Communication Technology center
 Universiti Malaysia Perlis
 Kampus Kubang Gajah
 02600 Arau, Perlis
 Telephone : 049798109 (helpdesk)
 Fax : 049798227

- The first step to evaluate the progress report is to select 'Online Progress Report' -> 'Supervisor's Evaluation' at the menu bar.
- The list of student that have been submitted their application will be appear. Choose the pencil icon to evaluate the progress report.



You are now in : ONLINE PROGRESS REPORT - SUPERVISOR'S EVALUATION

NO	STUDENT NAME	STUDENT PROGRAMME	STUDENT STATUS	PROGRESS REPORT STATUS
1	AINATUN NADHIRAH BINTI AZMI	MR90	AC	NEW
2	CHIN KWOK MERN	PE90	AC	NEW
3	SANTHIYA A/P PEREMEL	MR90	AC	NEW

Click Pencil Icon to evaluate OPR

- User can view 'section A- Student Information' and 'section B- evaluation by research progress by student'.

You are now in : ONLINE PROGRESS REPORT - SUPERVISOR EVALUATION

PROGRESS REPORT OF POSTGRADUATE STUDENT (Research Mode)

SECTION A - STUDENT INFORMATION

Student Name :
 Contact No. & Email :
 Date of Initial Registration : 25-OCT-2013
 Expected Date of Completion :
 Research Title : INVESTIGATION OF EPOXIPOSED NATURAL RUBBER AS A COMPATIBILIZER IN LOW DENSITY POLYETHYLENE / SPEAR GRASS FIBRE BIOCOSPOSITE
 Field of Research : BIOSYSTEM ENGINEERING

Matric No. :
 Programme : (BIOSYSTEM ENGINEERING)
 Mode of Study : FULL TIME
 School/Institute/Centre : SCHOOL OF BIOPROCESS ENGINEERING
 Semester : JULAI 2015
 Supervisor(s) :

Change of candidate since previous report

Full time to Part Time Leave of Absence Change of Thesis Title
 Part Time to Full time Change of Supervisor Change of Programme
 NONE OF THE ABOVE

SECTION B - EVALUATION OF RESEARCH PROGRESS BY STUDENT

Report Period for SEMESTER 2 2015

Research Progress

1.3 Achieved Milestones / Research Activities

No	Planned Milestones	Planned Milestones Date (month/year)	Achieved (Y/N)	Actual Completion Date (month/year)
01	submit thesis to lecturer	september	YES	october

Attachment Information

SECTION A - STUDENT INFORMATION			
Student Name	: SANTHIYA A/P PEREMEL	Matric No.	:
Contact No. & Email	:	Programme	:
Date of Initial Registration	: 25-OCT-2013	Mode of Study	: FULL TIME
Expected Date of Completion	:	School/Institute/Centre	: SCHOOL OF BIOPROCESS ENGINEERING
Research Title	: INVESTIGATION OF EPOXIDISED NATURAL RUBBER AS A COMPATIBILIZER IN LOW DENSITY POLYETHYLENE / SPEAR. GRASS FIBRE BIOCOMPOSITE	Semester	: JULAI 2015
Field of Research	: BIOSYSTEM ENGINEERING	Supervisor(s)	:
Change of candidate since previous report			
<input type="checkbox"/> Full time to Part Time	<input type="checkbox"/> Leave of Absence	<input checked="" type="checkbox"/> Change of Thesis Title	
<input type="checkbox"/> Part Time to Full time	<input type="checkbox"/> Change of Supervisor	<input type="checkbox"/> Change of Programme	
<input type="checkbox"/> NONE OF THE ABOVE			

SECTION B - EVALUATION OF RESEARCH PROGRESS BY STUDENT											
Report Period for SEMESTER 2 2015											
Research Progress											
1.1 Achieved Milestones / Research Activities											
No	Planned Milestones	Planned Milestones Date (month/year)	Achieved (Yes/No)	Actual Completion Date (month/year)							
M1	submit thesis to lecturer	september	YES	october							
Attachment Information											
No	Name	Description									
1.	MILESTONE	word	milestone_progress.doc								
1.2 Corrective Actions											
Planned milestone :											
Reason for non-achievement :											
Proposed adjustments/corrective actions :											
Revised milestone completion date : (month) / (year)											
Problems/Constrains/Suggestions											
Other Activities (Seminar, field work, workshops, etc.)											
1). Participate in 32nd Bioprocess Post Graduate Research Colloquium on 17th June 2015 2). Pre-Viva on 8th Oct 2015											
1.3 Achievement / Output											
No	Output	Description	Type								
1.	Crystallinity and Influence of Citric Acid as a Compatibilizer in Low Density Polyethylene/ Jackfruit Seed Flour Blends	Applied Mechanics and Materials	PUBLICATION								
2.	Thermal Properties of Low Density Polyethylene/ Jackfruit Seed Flour Blends: Effect of Hexanedioic Acid	Applied Mechanics and Materials	PUBLICATION								
3.	32nd Bioprocess Post Graduate Research Colloquium on 17th June 2015	Presenter	OTHER								
4.	Pre-Viva on 8th oct 2015	Presenter	OTHER								
Attachment Information											
No	Name	Description									
1.	PUBLICATION	Conference Papers	ET2015-14 (CAMERA READY PAPER).doc								
2.	PUBLICATION	Conference Papers	ET2015-15 (CAMERA READY PAPER).docx								
Overall Progress											
2.1 Completion of Data Collection											
	1	2	3	4	5	6	7	8	9	10	
Start	●	●	●	●	●	●	●	●	●	●	Complete
2.2 Completion of Data Analysis											
	1	2	3	4	5	6	7	8	9	10	
Start	●	●	●	●	●	●	●	●	●	●	Complete
2.3 Completion of Thesis (if relevant)											
Number of chapters : 7											
Number of completed chapters : 7											
Percentage of thesis progress : 90 %											

No	Output	Description	Type
1.	Crystallinity and Influence of Citric Acid as a Compatibilizer in Low Density Polyethylene/ Jackfruit Seed Flour Blends	Applied Mechanics and Materials	PUBLICATION
2.	Thermal Properties of Low Density Polyethylene/ Jackfruit Seed Flour Blends- Effect of Hexanedioic Acid	Applied Mechanics and Materials	PUBLICATION
3.	32nd Bioprocess Post Graduate Research Colloquium on 17th June 2015	Presenter	OTHER
4.	Pre-Viva on 8th oct 2015	Presenter	OTHER

Attachment Information			
No	Name	Description	
1.	PUBLICATION	Conference Papers	ET2015-14 (CAMERA READY PAPER).doc
2.	PUBLICATION	Conference Papers	ET2015-15 (CAMERA READY PAPER).docx

Overall Progress

2.1 Completion of Data Collection

	1	2	3	4	5	6	7	8	9	10	
Start	●	●	●	●	●	●	●	●	●	●	Complete

2.2 Completion of Data Analysis

	1	2	3	4	5	6	7	8	9	10	
Start	●	●	●	●	●	●	●	●	●	●	Complete

2.3 Completion of Thesis (if relevant)

Number of chapters : 7
 Number of completed chapters : 7
 Percentage of thesis progress : 90 %

2.4 Expected Delay/Date of Submission (from original planned schedule)

Original Expected Completion Date : 31-DEC-2015
 New Expected Completion Date : 30-MAR-2016

2.5 Personal Comments on your Progress

will submit 8 copies of thesis as soon as possible. Just waiting for some correction from my main supervisor

- Users are required to complete the requirement in **Section C- Evaluation of Research Progress Report by Supervisor (part 3.1 – part 3.3)**.
- To provide a confidential report, click button **'Update Confidential Report'**. Fill the requirement and please do not forget to click **'Save'** button.
- Note** : Please do not forget to click button **'SUBMIT REPORT'** after completely fill up all the requirement.

SECTION C - EVALUATION OF RESEARCH PROGRESS BY SUPERVISOR

Student Evaluation

3.1 Student Rating (Please use the scale below)

1	2	3	4	5	6	7	8	9	10
Very Poor					Moderate				Excellent

a) Attendance 1 ▼
 b) Commitment 1 ▼
 c) Quality of Work 1 ▼
 d) English Proficiency 1 ▼
 e) Ability to Work Independently 1 ▼
 f) Dedication and Motivation 1 ▼
 g) Maturity and Emotional Stability 1 ▼
 h) Progress Rate based on Milestone 1 ▼

OVERALL PERFORMANCE 0

3.2 General Comments on Student's Progress

Please tick the box if you provide a confidential

3.3 Recommendation

Proceed To Next Semester ▼

Please tick (✓) if you provide a confidential report

SAVE | SUBMIT REPORT | Update Confidential Report

3.2 General Comments on Student's Progress

Proceed To Next Semester
 Proceed To Next Semester With Condition
 Terminate
 Proceed To Next Semester ▼

Please tick (✓) if you provide a confidential report

SAVE | SUBMIT REPORT | Update Confidential Report

Make sure to fill the requirement in part 3.3 – Recommendation

Update Confidential Report

SECTION F - SUPERVISOR'S EVALUATION (CONFIDENTIAL)

This section is CONFIDENTIAL. All information provided in this section will be treated with complete confidentiality. Please take your time in filling up this section. Information provided in this section is intended to help CGS to improve the quality of postgraduate education in UnIMAP.

Confidential Comments about Student

hull

Student's overall rating for the following

a) Diligence	: 1 - Excellent	b) Attendance	: 1 - Excellent
c) Interest	: 1 - Excellent	d) Work Quality and Efficiency	: 1 - Excellent
e) English Efficiency (i) Written	: 1 - Excellent	f) English Efficiency (ii) Oral	: 1 - Excellent
g) Ability to Work Independently	: 1 - Excellent	h) Overall Performance	: 1 - Excellent

Supervisor's Name :
Supervisor's Dept : PUSAT PENGAJIAN KEJURUTERAAN BIOPROSES

Save Cancel

8. User can view their evaluation on their student by click the **icon-search**.